

**BOARD OF TRUSTEES REGULAR MEETING**  
**ICC Administration Building**  
**May 8, 2014 - 6:30 p.m.**

**MINUTES**

**Members Present**

Norman Chambers  
Hoite Caston  
David Wallis  
Val DeFever  
Phillip Fienen  
Jay Jones

**Others Present**

Daniel Barwick, President  
Greg Eytcheson, Vice-President for Information and Operations  
Keli Tuschman, Human Resources Coordinator  
Tammie Geldenhuys, Vice-President for Student Affairs and Athletics  
Debbie Phelps, Director of Institutional Research  
Beverly Harris, Executive Assistant/Board Clerk  
John Eubanks, Professor of Business/Accounting/Associate Vice-President for Finance  
Sara Harris, Vice-President for Student Affairs  
Misty Githens, Vice-President for Marketing and Resource Development  
Isaias McCaffery, Professor of History/Geography  
Kevin O'Neill, Professor of Engineering Technology/Drafting  
Jim Correll, Successful Entrepreneur Facilitator/Mentor  
Mary Jo Dancer, Academic/Workforce Development Coordinator  
Ben Seel, Professor of Political Science

**Guests**

Greg Lower, Reporter  
Andy Taylor, Montgomery County Chronicle  
Leon Rau, Montgomery County Commissioner

**I. ROUTINE**

- A. Call to Order – Norman Chambers called the regular meeting for May to order at 6:30 p.m.
- B. Approval of Amended Agenda – Phillip Fienen moved to approve the amended agenda. Jay Jones seconded the motion and the motion carried 6-0.
- C. Pledge of Allegiance – Mary Jo Dancer led the group in recitation of the Pledge of Allegiance.
- D. Welcome Guests – Norman Chambers welcomed the guests and provided an overview of options for public comment on items pertaining to the agenda.
- E. Mission Statement – David Wallis read the Mission Statement.
- F. Vision Statement – David Wallis read the Vision Statement.
- G. Approval of April 10, 2014 Minutes – Hoite Caston requested two amendments to “B. Analysis Bluffstone/ICC Foundation Agreement”.
  - (1) Hoite Caston felt that since the subject of a new dorm was addressed in the Strategic Plan, the appropriate committee should have been consulted on this issue.
  - (2) Hoite Caston stated that a banker should have reviewed the documents, in addition to our own attorney who was not present at the time to answer any disputed interpretations of the agreements. Phillip Fienen moved to approve the April 10, 2014 Board of Trustees meeting minutes with the two requested amendments. Hoite Caston seconded the motion and the motion carried 6-0.

**II. INSTITUTIONAL OPERATIONS**

- A. Letter from Liberty Township Trustees/Petition to Shift Taxing District Boundary – Dan Barwick shared information he received in a note from the Cherryvale USD #447 Superintendent, Randy Wagoner. Due to the cost of an election and because they felt ICC has more at stake than USD #447 does, they have deferred to the ICC Board of Trustees the matter of shifting the taxing district boundary. Jay Jones suggested an Attorney General’s Opinion regarding whether the residents of Liberty Township would be subject to taxation from both districts, or if their tax liabilities would shift along with the proposed district boundary change. Resident of Liberty Township, Leon Rau, addressed the group and noted two reasons he would like to see the Petition to Shift the Taxing District Boundary approved: (1) Independence is more responsible with tax dollars than Coffeyville and (2) Montgomery County has two community colleges in close proximity

to each other and the majority of citizens would like to see a merger. Therefore, a shift of the taxing district might spur Coffeyville Community College into more collaborations with Independence Community College. Mr. Rau added that continued lack of collaborative efforts could potentially result in no community college in Montgomery County.

Norman Chambers reiterated the need for an Attorney General's Opinion and stated that maybe ICC should not lead this charge; he added his lack of support for the initiative. Dr. Barwick will visit with College attorney, Jeff Chubb, about seeking an Attorney General's Opinion as requested. Norman Chambers will follow-up with a phone call for an expedited response.

With an emphasis on beating the primary election date, David Wallis moved to table any decision on the Liberty Township Trustees Petition to Shift the Taxing District Boundary until results of the Attorney General's Opinion are received. Jay Jones seconded the motion and the motion carried 6-0.

- B. Board Policy PSL-713 Early Retirement – Dan Barwick opened discussion of Board Policy PSL-713 and proposed extension of the current early retirement system for one more year. Dr. Barwick noted that the current plan is inflexible, yet works, and mirrors the early retirement plan of faculty members. Dr. Barwick added that early retirement plans for all faculty and staff will be considered at the end of one more year when the current Agreement Between Independence Community College and Independence Community College Faculty Association expires.

Norman Chambers moved to continue the early retirement plan as is for one more year and review again when faculty negotiations are finalized. Val DeFever seconded the motion and the motion carried 6-0.

- C. Campus Culture Survey Results – Debbie Phelps provided an overview of the Campus Culture Survey results and noted this is the fifth year of administering the survey.
- D. TSI Theatrical Services, Inc. Bid for Theatre Curtains – It was noted that the expenditure falls under the total amount previously approved for renovations of the Fine Arts Building. Phillip Fienen moved to approve the bid submitted by TSI Theatrical Services, Inc. in the amount of \$27,035.00 for replacement and installation of theatre curtains. Hoite Caston seconded the motion and the motion carried 6-0.
- E. Allow Payables – Jay Jones moved to allow payables. Phillip Fienen seconded the motion and the motion carried 6-0.
- F. Additions to Personnel – The personnel report included employment of: Eugene Barker in the position of custodian at an hourly rate of \$11, plus College support toward employee participation in ICC's group health insurance plan; and Robert Wood in the position of Associate Professor of Theatre at an annualized salary of \$45,900 plus College support toward employee participation in ICC's group health insurance plan. Resignations were submitted by Roxey Smith, part-time Evening Library Supervisor, and Delia Northup, Tutoring Coordinator/Advisor. Jynell McCollam was terminated from the position of Cosmetology Instructor.
- G. President's Update – Dan Barwick shared with the group that enrollment numbers are up 22% in full-time enrollment when compared to the same time period last year. Dr. Barwick shared the timeline associated with Bluffstone, Inc. construction of the new dorms. On-site production will commence May 13<sup>th</sup>; site grading will take place May 22<sup>nd</sup>; and the modules will be on-site June 9<sup>th</sup>. Bluffstone representative have been assigned office space on campus, and marketing materials have been created and distributed. Dr. Barwick provided an overview of the Higher Learning Commission site visit on Monday and Tuesday for approval of ICC's on-line coursework. Although the review team were very complimentary of all processes; IT, Bookstore, curriculum, etc. and said ICC had prepared for an impressive delivery of on-line courses, the reviewers stated that the faculty course design infrastructure needs to be further along in outcomes assessment. The final report will be received at a later date. Dr. Barwick gave an update on the Fab Lab, giving credit to Jim Correll and Kevin O'Neil for curriculum work and Sara Harris on the academic side. Dan Barwick stated that done correctly, nothing else in the next ten years will measure up to the Fab Lab offerings and potential. Dr. Barwick and Jim Correll are working on donors; an anonymous gift of \$50,000 has been received, IBRC is contributing \$12,000 to the effort, and a grant has been submitted to the Kauffman Foundation; Dan will share results of the Kauffman Grant submission at the June Board of Trustees meeting. Sara Harris has been visiting with area schools about an After School Club for Middle School students and the possibility of summer camps. Sara highlighted the beginning stages of a cooperative grant she is working on with Neosho Community College, Johnson County Community College, and Manhattan Area Technical College.

- III. CONSENT AGENDA – Val DeFever moved to approve the Consent Agenda, which included receipt of the financial and personnel reports; approval of the 2013-2014 Shulthis Stadium lease payment; and approval of the Jenzabar Software Agreement. David Wallis seconded the motion and the motion carried 5-0.
- IV. EXECUTIVE SESSION – Norman Chambers moved to go into Executive Session for five minutes following a five-minute break, to include Dan Barwick and Sara Harris, for the purpose of discussing negotiations, to protect the district’s right to confidentiality of its negotiating position and the public interest. David Wallis seconded the motion and the motion carried 5-0. The Board entered Executive Session at 8:32 p.m. The Board returned to Open Session in the Board Room at 8:37 p.m. Phillip Fielen moved the Board enter Executive Session for an additional two minutes. Jay Jones seconded the motion and the motion carried 6-0. The Board entered Executive Session at 8:38 p.m. The Board returned to Open Session in the Board Room at 8:40 p.m.

Phillip Fielen moved to accept the revision to Article XIX Grievance Procedure as explained with the elimination of the last sentence of the definition of a grievance. Hoite Caston seconded the motion and the motion carried 6-0.

#### EXECUTIVE SESSION

Norman Chambers moved to go into Executive Session for twenty minutes, to include Dan Barwick, Sara Harris, Keli Tuschman, and John Eubanks, to discuss non-elected personnel in order to protect the privacy interests of the individuals to be discussed. David Wallis seconded the motion and the motion carried 6-0. The Board entered Executive Session at 8:45 p.m. The Board returned to Open Session at 9:05 p.m. David Wallis moved to go into Executive Session for an additional 15 minutes to include Dan Barwick, Sara Harris, Keli Tuschman, and John Eubanks, to discuss non-elected personnel in order to protect the privacy interests of the individuals to be discussed. Norman Chambers seconded the motion and the motion carried 6-0. The Board entered Executive Session at 9:06 p.m. The Board returned to Open Session at 9:21 p.m. Norman Chambers moved to go into Executive Session for an additional three minutes, to include Dan Barwick, Sara Harris, Keli Tuschman, and John Eubanks, to discuss non-elected personnel in order to protect the privacy interests of the individuals to be discussed. David Wallis seconded the motion and the motion carried 6-0. The Board entered Executive Session at 9:22 p.m. The Board returned to Open Session at 9:25 p.m. Norman Chambers moved to go into Executive Session for an additional five minutes, to include Dan Barwick, Sara Harris, Keli Tuschman, and John Eubanks, to discuss non-elected personnel in order to protect the privacy interests of the individuals to be discussed. David Wallis seconded the motion and the motion carried 6-0. The Board entered Executive Session at 9:25 p.m. John Eubanks left Executive Session at 9:26 p.m. The Board returned to Open Session at 9:30 p.m.

#### EXECUTIVE SESSION

The Board postponed the third Executive Session until May 27, 2014.

The Trustees selected Tuesday, May 27, 2014 at 6:30 p.m. in the Board Room of the Administration Building to hold the first of two Budget Workshops, as well as, convene the third Executive Session of the May 8, 2014 meeting.

- V. ADJOURN – Phillip Fielen moved to adjourn. The motion was seconded by David Wallis and the motion carried 6-0. The meeting adjourned at 9:35 p.m.

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Beverly Harris  
Board Clerk

Independence Community College is committed to a policy of nondiscrimination on the basis of race, sex, national origin, religion, age, and handicap in admissions, educational programs or activities, and employment, all as required by applicable laws and regulations under the Title VI Civil Rights Act of 1964, Title IX regulations of 1972, Section 5 of the Social Rehabilitation Act of 1973, and the Americans With Disabilities Act of 1990.